



EVVIVA

PRIVATE

EVENTS





## ABOUT US

With six locations nestled in the heart of the Greater Toronto Area, Evviva invites you to host your special events in the charming ambiance of our restaurants. Located in picturesque settings with tasteful decor and an inviting atmosphere, our restaurants set the stage for your unforgettable gatherings.

Whether you're planning an intimate wedding reception, a joyful baby shower, a chic bridal shower, or a celebratory birthday bash, our elegant spaces provide the perfect backdrop for your special occasions. Our dedicated team ensures that every detail is executed flawlessly, creating cherished memories that last a lifetime. Elevate your event experience at Evviva, where sophistication meets celebration in every moment.

## ATMOSPHERE

Immerse yourself in an enchanting atmosphere where every corner exudes charm and elegance. At our venues, we pride ourselves on creating a truly captivating ambiance that sets the stage for unforgettable private events. From the moment you step through our doors, you'll be greeted by a feast for the senses — mesmerizing decor, carefully curated artwork, and luxurious furnishings that invite you to relax and indulge in the moment.



## OUR VENUES

We offer six convenient venues across the city and are confident that we can find you the perfect space for your next event.

### DOWNTOWN TORONTO

#### BAY & WELLESLEY

**ADDRESS:** 56 Wellesley St W, Toronto, ON, M5S 2S3

**CAPACITY:**

**PARKING:** Paid parking, on-street parking and nearby lots available

#### LOWER SIMCOE

**ADDRESS:** 25 Lower Simcoe St, Toronto, ON M5J 3A1

**CAPACITY:**

**PARKING:** Paid parking, on-street parking and nearby lots available

### NORTH YORK

**ADDRESS:** 5221 Yonge St, North York, ON M2N 5P8

**CAPACITY:**

**PARKING:** Paid parking, on-street parking and nearby lots available

### MIDTOWN

**ADDRESS:**

**CAPACITY:**

**PARKING:** Paid parking, on-street parking and nearby lots available, free residential parking available (limited)

### VAUGHN

**ADDRESS:** 3175 Rutherford Rd, Concord, ON L4K 5Y6

**CAPACITY:**

**PARKING:** Free parking within plaza

### BARRIE

**ADDRESS:** 89 Park Pl Blvd Barrie, ON, L4N 0L1

**CAPACITY:**

**PARKING:** Free parking within plaza

## OUR PACKAGES

### ALL-IN-ONE

**\$2750**

+HST

Experience stress-free event planning with our comprehensive ALL-IN-ONE package, designed to cover every detail from A to Z. With one convenient fee, we handle nearly everything for you, including cleaning services, soft drinks and coffee to keep your guests energized, high-quality tableware for an elegant dining experience, and professional security to ensure peace of mind throughout your event. Sit back, relax, and let us take care of all your event needs, so you can focus on making memories with your guests.

#### WHAT'S INCLUDED?

- Access to the private event space from 6:00 PM until 12:00 AM - the entire restaurant is reserved privately for you and your guests
- Unlimited soft drinks, tea and coffee
- Servers (1 server per 20 guests provided)
- Security guard (1 guard per 50 guests provided for events with alcohol)
- Bartender
- Supervisor on-site to ensure your event runs as smooth as possible
- Tableware (dishware and utensils)
- Cleaning fee
- **Corkage fee**

### BUILD-YOUR-OWN-EVENT

**\$1700**

+FEES BELOW  
& HST

Customize your event with our Build Your Own Event Package. We understand that every occasion is different, which is why we offer flexible pricing based on factors such as guest count and services needed. Our transparent pricing structure includes an event space fee of \$1500 and a mandatory cleaning fee of \$200, ensuring you have a stunning venue to host your gathering & a supervisor to ensure things run smoothly. Additional services are available at competitive rates to accommodate your event size and preferences.

#### ADD-ONS:

- Servers: \$250/server (1 server required per 20 guests)
- Bartender: \$250
- Unlimited soft drinks, tea and coffee: \_\_\_\_\_
- **Corkage fee:** \_\_\_\_\_
- Security guards: \$250 (mandatory for events with alcohol), 1 required per 50 guests
- Tableware rental fee (price depends on specific event needs, please inquire)

### IMPORTANT NOTE ON CATERING

Evviva currently does not offer in-house catering services. However, we are pleased to accommodate outside catering with the condition that the selected caterer is approved by our management team.

# ALCOHOL OPTIONS

## BYOB: BRING YOUR OWN

Elevate your event experience with the option to bring in your own alcohol, granted you provide an approved special occasion permit to our events team at least 7 days before your scheduled gathering. This unique offering allows you to curate a personalized bar selection, tailored precisely to your guests' preferences and the atmosphere you wish to create. Whether you opt for signature cocktails, fine wines, or craft beers, the freedom to bring in your own alcohol ensures a truly customized beverage experience. Rest assured, we will supply a bartender to expertly serve your libations, ensuring seamless service and an unforgettable celebration.

### REQUIREMENTS:

- Seven days prior to your event, please provide our events team with a copy of your Special Occasion Permit (via AGCO) to [events@evviva.ca](mailto:events@evviva.ca)
- 1 security guard per 50 guests

## OPEN BAR

Indulge your guests in the luxury of an open bar where the event organizer pays per head for all attendees of-age. With this option, guests can enjoy a wide array of premium beverages, including handcrafted cocktails, fine wines, artisanal beers, and top-shelf spirits, without any additional cost to them.

### REQUIREMENTS:

- 1 security guard per 50 guests

### PRICE:

**Top Shelf:**

**Bottom Shelf:**

## CASH BAR

Enhance your event experience with the convenience and flexibility of a cash bar, where guests have the option to purchase their own drinks throughout the evening. Our extensive beverage menu features an array of options, including handcrafted cocktails, spirits, fine wines, and refreshing beers, ensuring there's something to suit every taste. With the freedom to pay for their own drinks, guests can indulge in their favorites while mingling and celebrating with friends and loved ones. Our skilled bartenders are on hand to provide expert service, crafting each drink with care and attention to detail.

### REQUIREMENTS:

- 1 security guard per 50 guests

## CONSUMPTION BAR

Elevate your event with the ultimate in hospitality and convenience: a consumption bar where the event organizer covers the final bill at the end of the night. Treat your guests to an unforgettable experience as they indulge in a wide selection of premium beverages, including signature cocktails, fine wines, craft beers, and top-shelf spirits. With the freedom to enjoy unlimited drinks throughout the evening, guests can raise a toast to your celebration without worrying about individual tabs.

### REQUIREMENTS:

- 1 security guard per 50 guests

# THE SPACE



# THE SPACE



# FREQUENTLY ASKED QUESTIONS

## WHAT IS THE EARLIEST/LATEST TIME MY EVENT CAN START/END?

As our venue exclusively hosts private events after regular restaurant hours, the earliest event start time available is 6:00pm. While we permit early setup for decor and other vendors, guests are welcome to arrive from 6:00pm onwards. Our standard event duration concludes by midnight, although we remain flexible to accommodate extensions if desired.

## AM I ALLOWED TO BRING IN MY OWN VENDORS FOR VARIOUS SERVICES?

Yes, you are welcome to bring in your own vendors for decor as well as other services such as entertainment, dessert stations and more.

## WHAT IS YOUR CANCELLATION POLICY?

Our policy requires a 50% non-refundable deposit upon booking to secure your reservation. Cancellations made after this deposit has been paid will result in forfeiture of the deposit. We appreciate your understanding of our policy as it helps us manage our resources and commitments effectively.

## CAN I PLUG IN MY OWN MUSIC FOR MY EVENT OR DO I NEED TO BRING IN A DJ AND SPEAKERS?

Yes, you have the option to plug in your own music for your event. Our venue provides speakers that you can utilize to play your playlist. Alternatively, you may choose to bring in a DJ and speakers if you prefer.

## ARE THERE ANY RESTRICTIONS OR GUIDELINES FOR DECORATING THE EVENT SPACE?

While we encourage creativity in decorating the event space, we do have certain guidelines to ensure the safety and integrity of our venue. One such guideline is that we ask guests not to attach tape or other fixtures onto the walls. This helps to preserve the condition of our space while still allowing for beautiful and personalized decor arrangements. If you have any specific decoration plans or questions about our guidelines, please feel free to discuss them with our events team and we'll be happy to assist you.

## AM I ALLOWED TO SUPPLY MY OWN ALCOHOL FOR MY EVENT?

Yes, you are allowed to supply your own alcohol for your event. However, it is necessary to provide a special occasion permit (via AGCO) to our events team at least 7 days prior to your event. This permit ensures compliance with legal regulations and allows us to facilitate the serving of alcohol at your event appropriately.

## DO I NEED TO PROVIDE A SECURITY GUARD BECAUSE ALCOHOL IS BEING SERVED?

Yes, due to alcohol being served at your event, Evviva reserves the right to require a security guard to be present. Our policy mandates a minimum of one security guard per 50 guests to ensure the safety and well-being of all attendees. We can coordinate the sourcing of the security guard should you choose to serve liquor.

## AM I ALLOWED TO MOVE AROUND THE RESTAURANT SEATING/FURNITURE TO CUSTOMIZE THE LAYOUT FOR MY EVENT?

Yes, you are permitted to move around the restaurant seating and furniture to customize the layout for your event. However, there may be some exceptions for specific furniture pieces that cannot be moved. Nevertheless, our team is flexible and willing to accommodate your needs, including creating space for backdrops, dance floors, and other event elements. Please feel free to discuss your layout preferences with our events team, and we will work together to create the ideal setup for your event.

## AM I ALLOWED TO BRING IN MY OWN FOOD CATERING?

Absolutely, given that we are also a restaurant establishment, we must approve any external catering service you plan to bring in. This ensures that they meet our standards for food safety, quality, and professionalism. Please provide us with details about your chosen caterer so we can review and approve them prior to your event.





EVVIVA

# CONTACT

## OUR EVENTS TEAM



[events@evviva.ca](mailto:events@evviva.ca)



(XXX)-XXX-XXXX



[evviva.ca/events](http://evviva.ca/events)

